



PRENTICE HOUSE INC.

PO Box 891 + 517 Beaser Avenue + Ashland, WI 54806 + 715.682.1160 + f:715.682.6101 + info@prenticehouse.org

FIRE & EVACUATION PLANS

Fire Evacuation Plan PH I

Evacuation routes for emergencies and drills:

- All persons upstairs at time of emergency or drill will promptly go down the stairs to the main floor and out the front door (facing Prentice Ave.). Immediately gather by the garage on the alley to the east of the house.
- Shut the bathroom and bedroom doors as you leave. Knock on all doors you pass to make sure everyone is evacuating. Go quickly, with no pushing or shoving.
- All persons in the living room or staff room of the house should promptly exit the living room foyer exit and also gather by the alley on the east side of the house.
- All persons in the kitchen or basement of the house should promptly exit the kitchen area exit and gather by the garage on the alley to the east of the house.
- If fire has blocked the prescribed exit, then those in the kitchen area should also exit the living room/foyer exit.
- If fire has blocked the living room exit, those on the main floor should exit through the kitchen exit. Those unable to reach this exit should exit the nearest window.
- If the stairway exit is blocked by fire, from the second floor, then a window must be used to exit.
- All person must report to the garage area by the alley in the east side of the house to make sure all persons are accounted for

Fire Evacuation Plan PH II

Evacuation routes for emergencies and drills:

- Persons in the South side of the house which includes; the kitchen, laundry room, dining room, living room, powder room, and office shall promptly exit through the door on the West side of the house (in the dining room) if this exit is unable to be used, use the East side door by the office.
- Persons in the North side of the house which includes; bedrooms 1-5 and the bathroom shall promptly exit on the East side of the house, in the foyer by the office. If this exit is unable to be used, use the West exit if able to.
- If the exits are blocked as described in the first two statements above then persons shall use windows that are at their easiest convenience.
- All persons shall meet at the front door of the Farm School (located at the South side of the house) after exiting make sure all occupants are accounted for.
- As you exit shut the bathroom and bedroom doors as you leave. Knock on all doors as you pass to make sure everyone is evacuated.
- Keep your head low, stop, drop and roll if necessary, move quickly but do not push or shove, and most of all BE SAFE.

Fire Evacuation Plan PH III

- At the time of an emergency or drill, all occupants of the Prentice House III facility that are upstairs will immediately go downstairs to the main floor and out the front doors (doors facing 6th St. West or North Door). Immediately gather by the garage located on the East Side of the house.
- Shut bathroom and bedroom doors as you leave. Knock on all closed doors to make sure all occupants are evacuated. Move quickly without any pushing or shoving.
- All occupants in the living rooms and dining rooms should exit through the front doors (doors facing 6th St. west or North Door). Immediately gather by the garage located on the East Side of the house.
- All occupants in the kitchen and basement should exit on their respective side doors and go towards the front (north) of the house and immediately gather by the garage located on the East Side of the house.

If prescribed exits are blocked by fire the occupants:

- Use the fire escape ladder that is mounted next to the bathroom and use it in the nearest window. Or if this is not possible locate an upstairs window in a room away from the fire and wait to use as exit.
- In living rooms and dining room use same exit as kitchen and basement (respective side doors)
- In kitchen use the same exit as dining room and living rooms (front door on North side of house)
- In basement if stairways are blocked go to other side of the basement and use opposite door.
- Again go immediately to the garage on the East Side of the house so all occupants can be accounted for.

Client Signature _____ Date _____

Witness Signature _____ Date _____